

25 October 2002

Dear Councillor

DEVELOPMENT CONTROL AND LICENSING COMMITTEE

A meeting of the Development Control and Licensing Committee will be held initially at 10.45 am at Takeley, then Saffron Walden at 11.45 and later at the **Council Offices, London Road, Saffron Walden** on Monday, 4 November 2002 at 2.00 pm.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**A G E N D A
P A R T I**

- 1 To inspect the site of the following applications:-
 - 10.45 am 0917/02/FUL Takeley – redevelopment to provide 7 units of B1 (Business) Use, parking and turning facilities – Old House Farm, Parsonage Road for Rosper Estates Ltd.
 - 11.45 am 0671/02/FUL Saffron Walden - Six one-bedroom flats – lock up garages off Carnation Drive for Hastoe Housing Association.
- 2 Apologies for absence and declarations of interest.
- 3 Minutes of the meeting held on 14 October 2002 (attached).
- 4 Business arising.
- 5 Applications withdrawn.
- 6 Schedule of Planning Applications.

Items for Decision

- 7 Prior notification of recommendations for delegated planning applications.
- 8 Location and time of meetings of the Committee consequent upon the relocating of Planning Services from Great Dunmow to Saffron Walden.
- 9 Enforcement of Planning Control – The Lodge Coach House, Little Sampford.

Items for Information

- 10 Appeal Decisions.
- 11 To arrange site visits, if any.
- 12 Any other items which the Chairman considers to be urgent.

PART II

(Paragraphs 12 and 15 of Part I of Schedule 12A of the Act)

Item for Information

- 13 Enforcement of Planning Control Progress Report.

At the discretion of the Chairman, agenda items and planning applications may be taken out of the order in which they appear on the papers.

To:- Councillors E C Abrahams, W F Bowker, Mrs C A Cant, Mrs M A Caton, Mrs J F Cheetham, R A E Clifford, Mrs C M Dean, Mrs E J Godwin, R D Green, P G F Lewis, Mrs J I Loughlin, D M Miller, A R Thawley and **R B Tyler**.

Enc: Minutes of the meeting held on 14 October 2002
Reports as listed on agenda

Lead Officer: John Mitchell (01799) 510450
Committee Officer: Maggie Cox (01799) 510369

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

From the meeting on 1 July 2002 there will be a 6 month trial period during which the public will be allowed to speak at these meetings. An explanatory leaflet has been prepared which details this procedure and is available from the Council Office at Saffron Walden and Great Dunmow.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Laurel Crowe on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550